

DEADLINE TO REQUEST - AUGUST 15, 2025

LABOR FOR SETUP OF BOOTH / EXHIBIT

Rates are per person for four hours of labor. There is no credit for unused hours. For installations requiring more than one person (due to safety or practical reasons), additional personnel must be ordered. For most exhibits and booths, we recommend a team of two people for efficient and safe setup.

- To ensure a smooth installation process, detailed instructions, diagrams, and photos are required.
- It is recommended to have a booth representative present to guide the installation.
- Provide any special tools required, we will come with a basic tool kit.
- Labor is for one day and may not be split between days.
- If you require tear-down assistance, be sure to include tear-down labor in your order.
- Labor on Sunday, and any needs after 6pm, will incur Overtime charges.
- Labor requests made onsite incur Show Site pricing.

LABOR RATES *no credit for unused hours

- \$ 1,050.00 per person (up to 4 hours) – regular hours
- \$ 2,100.00 per person (up to 4 hours) – Sunday
- \$ 1,575.00 per person (up to 4 hours) – after 6pm
- \$ 3,150.00 per person (up to 4 hours) – onsite request

LABOR REQUEST

Booth Name:

On-Site Contact:

Cell Phone:

Special Instructions:

Booth work requested. Please check all that apply and use Other to provide further information:

- Build a structure or item.
- Mounting of plasmas/LCD monitors and lights.
- Connection or hard wiring of all exhibitor equipment.
- Other _____

